



# What Are the Documents Required for LEI Registration and How to Register a Proprietorship?

## Introduction

I often speak with business owners who are starting small but thinking big. Some are opening their first proprietorship. Others are dealing with banks or international payments and hear about LEI registration for the first time. Both processes look confusing at the start, but once the steps and documents are clear, things move fast. This guide explains both in simple terms, without technical language.

## Why LEI Registration Is Important for Businesses

A Legal Entity Identifier (LEI) is a unique code used to identify businesses involved in financial transactions. Banks and financial institutions ask for an LEI when companies deal with large payments, foreign transactions, or certain investments.

Even small businesses, including proprietorships, may need an LEI if they:

- Make international payments
- Deal with RBI-regulated transactions
- Work with banks for high-value deals

### [Documents Required for LEI Registration](#)

For LEI registration, correct documents are essential. Missing or unclear papers can delay approval.

#### Basic Business Documents

- Certificate of Incorporation or registration proof
- Proprietorship registration proof (if applicable)
- PAN card of the business

#### Owner or Authorized Person Documents

- PAN card of proprietor or authorized signatory
- Aadhaar card or passport
- Email ID and mobile number



## Address Proof of Business

- Utility bill (electricity, water, or telephone)
- Bank statement
- Rent agreement or property tax receipt

## Bank and Financial Details

- Cancelled cheque
- Latest bank statement
- Authorization letter (if someone applies on behalf of the business)



Once documents are submitted, verification usually takes a few working days. After approval, the LEI code is issued and remains valid for one year.

## What Does It Mean to Register a Proprietorship?

A proprietorship is the simplest form of business in India. It is owned and controlled by one person. Many small traders, consultants, shop owners, and service providers choose this structure because it is easy to manage and low in cost.

## **Documents Needed to Register a Proprietorship**

Registering a proprietorship does not involve one single certificate. It is created through basic registrations.

### **Identity and Address Proof**

- PAN card of proprietor
- Aadhaar card

### **Business Address Proof**

- Electricity or water bill
- Rent agreement (if rented)
- Ownership proof (if owned property)

### **Business Proof (Any One)**

- GST registration
- Shop and Establishment license



## Why Professional Support Saves Time

Both processes look simple, but errors are common. Wrong documents, mismatched details, or incomplete forms can cause rejection. Professional services ensure:

- Correct document preparation
- Faster approval
- No repeated submissions
- Proper guidance at every step

This helps business owners focus on work instead of paperwork.

## Conclusion

Understanding the documents required for LEI registration and how to [register a proprietorship](#) removes confusion from the process. With proper paperwork and expert support, both registrations can be completed smoothly. For small businesses planning growth, these steps create a strong foundation and improve credibility with banks and clients.

